Job Description
Teacher
Education

Job Title	*Design & Technology Teacher*
Responsible to	*Headteacher*
Key Internal Contacts	*Other staff within the education team* *Staff in other departments within school*
Key External Contacts	*Student relatives, advocates and others* *Placing Authorities and Service Providers* *Registration, Regulatory and Inspection bodies* *Local Services – Statutory & Voluntary*

JOB PURPOSE

To provide a high -quality education service for our students in accordance with Company policies, procedures and practices and the standards set by the Regulatory Body

KEY TASK AREAS & RESPONSIBILITIES

- To plan, deliver and teach individual students or small groups, in accordance with the School's Curriculum framework and related policies
- To monitor, record and report on student progress
- To contribute to and help implement developments that relate to the School Development Plan
- To promote, in line with Company policies, the physical, educational and moral development of the students
- To contribute to the development and implementation of an environment and programme of learning for the individual student to ensure progression at an appropriate and satisfactory rate
- To take responsibility for coordinating the teaching, development, assessment, recording and reporting of subjects and areas of learning across key stages as agreed with the Headteacher
- To devise, implement and review individual education plans, individual behaviour plans and other relevant individual plans in conjunction with other staff
- To organise the classroom, its resources, student groupings and displays to provide a stimulating learning situation appropriate for students
- Adequately plan to ensure the safety of students, in line with risk assessments, while both on and off

site

- To ensure Learning Support Assistants are well briefed and able to produce appropriate and effective resources/teaching aids
- Work with and manage challenging behaviour, enabling students to develop self-regulation and co-regulation strategies
- To play a full part as a member of the School's multi-professional team, ensuring effective working relationships with colleagues
- To maintain regular communication both informally and in meeting times, ensuring the individual needs of the student are being met effectively.
- To ensure that the available equipment and resources are used, stored and maintained efficiently
- To make, use and keep records in accordance with Company policies and procedures and standards set by the Regulatory Body
- To keep up-to-date with specified subject area and educational practice
- To ensure that all relevant education policies and procedures are implemented in full
- Safeguard all students and ensure their safety and wellbeing
- Communicate effectively with care staff to ensure a consistent approach and to provide a daily link between School and Home
- Liaise with staff from other departments to provide a consistent approach to all aspects of student education and care
- Maintain regular communication and liaison both informally and in meeting times, ensuring a consistent approach to education and care of students
- To meet in full the Professional Standards for Teachers.

General

- Ensure awareness that the service operates to agreed budgets and contribute to keeping within these budgets as instructed
- Exercises vigilance in respect of Health and Safety and promptly report all hazards and/or remedying them where appropriate. Undertake all duties in a manner calculated to minimise or avoid unnecessary risks, personally or to others.
- Operates at all times in accordance with company policies and procedures, with particular reference to Safeguarding, Child Protection, Whistleblowing, Complaints and Representations and Behaviour Policies
- Report issues and/or incidents relating to staff and students that have arisen in the day promptly to the relevant Line Manager or appropriate person
- Participate in training and take responsibility for personal development

- Participate in team meetings, supervisions and annual reviews in accordance with Company policy and the standards set by the Regulatory Body
- Work to promote the school as a valued, professional asset within its community and also to promote a culture that individuals and staff conduct themselves at all times in a manner that reinforces this image
- Ensure that all actions are in the interests of the students and the Company.
- To work to and exhibit the values of the Company and maintain standards of behaviour in accordance with Company policies, procedures and practices
- To carry out any other reasonable and relevant duties as required.

Note: Any subject specialism information must be authorised by the HR department and attached separately

PERSON SPECIFICATION

Experience	Essential	Desirable
Experience of working with pupils with SEMH	√	
Experience of working with pupils with complex and challenging behaviour	√	
Experience of work within an education setting	√	
Experience of planning, delivering and teaching lessons	√	
Skills		
Ability to work independently and as part of a team	√	
Effective communication skills, verbal and written	√	
Ability to record information accurately	√	
Good organisational skills	√	
Ability to positively manage complex and challenging behaviour	√	
Ability to demonstrate empathy	√	
Good IT skills	√	
Ability to tailor teaching and learning to the needs of individual students	√	
Ability to lead and coordinate effectively	√	
Qualifications & Training		
Qualification in Design & Technology/ Woodwork	√	
Relevant Teaching Qualification	√	
Qualification/ Experience in mechanics		√
Qualification/ Experience in Horticulture		√
Other		
Commitment to the values of the Organisation	√	
Driving	√	