Student Support Coach
Education

Job Title *Student Support Coach*
Responsible to *Headteacher*

At Outcomes First Schools, we are ambitious for every student and committed to the highest standards in everything we do. We continuously evaluate and improve our practice, drawing on evidence, expertise and experience to ensure we deliver the best possible outcomes. We take responsibility for the quality and impact of our work, understanding that every decision has the power to shape the lives of students, families, colleagues and communities. By taking the time to listen, understand and make informed decisions, we create positive learning environments where students can thrive, achieve their potential and build successful futures.

JOB PURPOSE

To assist the Student Services Team in developing the school as a high-quality specialist provision for students who have a range of social, emotional and mental health needs and also students who have been diagnosed with autism or demonstrate behaviours associated with autism. This will be through providing the highest standards of pastoral care for all pupils, of all abilities, in a safe and orderly learning environment which provide high standards of behaviour. Safeguarding the welfare of the young people in our care will be your primary responsibility.

KEY TASK AREAS & RESPONSIBILITIES

To be actively involved in the support and monitoring of students' behaviour by:

- Assisting and managing the return of students back to the classroom.
- Implementing agreed strategies to manage and improve the behaviour of students in the school.
- Monitor and analyse the behaviour of students using the online behaviour management system.
- Providing an on-call response to conflicts and situations as they arise. Defuse situations and develop strategies for those involved, to support restorative work.
- Collaborating with classroom staff to support learner progress and engagement.
- Supporting students in following the rules of the school, helping to enforce school behaviour expectations.
- Providing support, encouragement and pastoral care to all students.
- Work with a range of stakeholders, parents/carers, support staff, clinical staff and external agencies to ensure the continuity, development and progress of individual students.
- To work with students 1:1 or in small groups on identified issues such as self-esteem, friendship issues, behaviour, bullying etc.
- To assist in the organisation of a rewards system for the school and the encouragement of student responsibilities. To work with the Senior Leadership Team and the Student Support Lead to develop and promote strategies to improve behaviour throughout the school.
- To coach students about how to manage their emotions and feelings leading to better self regulation and self-management.
- To provide relevant and appropriate support to students, on an individual or group basis, in order to enable them to access the curriculum as independently as possible.

- To contribute to the writing, updating, implementing and evaluating of documentation relating to the individual student. This will include, but is not limited to, Learner Risk Assessments, My Safety Plans, Intervention Plans and Evaluations and Outreach Plans, as required and appropriate.
- To produce appropriate and effective resources/teaching aids to support the delivery of Interventions, following a brief provided by the Senior Leadership Team, Multi-Disciplinary Team, DSL or Student Support Lead. To contribute to and help implement developments that relate to the School Development Plan.
- Safeguard all students and ensure their safety and wellbeing.

These responsibilities may be carried out in some of the following ways:

- Working with parents.
- Assisting in the induction of new students.
- Supporting students and encouraging them to reflect and improve upon their behaviour.
- Being present in the corridors to react to and deal with students who have left their classroom.
- Undertaking CPD and further research as required to expand own knowledge and skills base.
- Attending meetings and other events associated with the school.
- Providing support to staff in managing student behaviour.
- Contributing to team meetings, assemblies and parent meetings, where appropriate.
- Working one to one with students to address their behaviour needs.
- Willingness to complete reasonable tasks as requested by the Head teacher or line manager.

ICT RESPONSIBILTIES

- To use IT and computers in day-to-day work in order to facilitate more effective communication and presentation of information. This includes word processing, e-mail, electronic record keeping and information sharing, multi-media presentation and teaching.

GENERAL RESPONSIBILTIES

- So far as reasonably practicable, the postholder must ensure that safe working practices are adopted in the work areas for which the postholder is responsible and to maintain a safe working environment.
- Work in compliance with the Code of Conduct, Regulations and policies of the school, and its commitment to equal opportunities.
- Ensure that output and quality of work is of a high standard and complies with current legislation / standards.
- Attend training courses, and team meetings as required.

To be noted:

This is not an exhaustive list of duties and responsibilities, and the post holder may be required to undertake other duties which fall within the grade of the job, in discussion with the manager.

This job description will be reviewed regularly in the list of changing service requirements and any such changes will be discussed with the post holder.

The post holder is expected to comply with all relevant OFG policies, procedures and guidelines, including those relating to Equal Opportunities, Health and Safety and Confidentiality of Information.