We Care, We Strive, We Grow, We Thrive

SEN Teacher (Acorn Park School)

Job Description and Person Specification

Terms and Conditions:

The group is committed to the safeguarding and welfare of children and young people and expects all its employees to share this commitment. This post is exempt under the Rehabilitation of Offenders Act 1974 and the successful applicant will be subject to an enhanced check by the Criminal Records Bureau.

Hours:

Monday – Friday 8:30 – 4:30 (days as required)
Term time + 1 week
When reasonable, additional time might be necessary to fulfil the requirements of the role adequately, there will be no additional payment made for this.

Location: Acorn Park School
Reports to: Team Lead

Acorn Park School is part of the OFG Education. It is an independent school for young people aged 4 to 19 years, who hold an EHCP and their primary need is Autistic Spectrum Disorder (ASD's), and associated co-occurring difficulties.

Job Purpose:

To develop the academic capabilities, social and communication skills and focussing on successful and purposeful learning. To lead the class team by example and direction, ensuring the highest quality of education and care for every pupil.

Main Responsibilities:

- To develop and implement schemes of work and lesson plans in line with the requirements of the Formal or Semi-Formal Curriculum Pathway.
- To ensure they have adequate planning to teach high quality lessons
- To organise the learning environment and develop resources in order to maximise the learning process.
- To establish positive relationships with pupils and to develop close, professional relationships with parents/carers.
- To use assessment tools effectively and according to school deadlines, to record pupil progress.
- To foster enthusiasm for learning.

- To ensure that pupils are challenged in their learning and aim to achieve their full potential.
- To share responsibility for the well being, safety and behaviour management of pupils in line with the school's policies.
- To demonstrate excellent practice and work collaboratively and supportively with colleagues.
- To work in partnership with all stakeholders.
- To meet the EHCP needs of the pupils.
- To develop knowledge of teaching pupils with ASD in line with development and best practice and to share this with colleagues.
- To keep accurate records in line with school policies
- To develop and maintain good communication with all stakeholders.
- To Maintain a healthy work/life balance.
- ***All staff at school are expected to work within the school's Safeguarding Policy to ensure the safety and happiness of the pupils and to report all concerns to the Designated Safeguarding Officer appointed by the school.***

Further responsibilities:

- To participate in performance management.
- To attend staff meetings as required.
- To follow school and Group policies.
- To implement the school's policies regarding behaviour management and positive handling.

The duties and responsibilities outlined above do not represent a full list of the tasks the post holder will be expected to perform. Duties are subject to change from time to time. It is expected that this job description will be reviewed regularly by the post holder and his/her manager. These discussions will normally take place during the performance management cycle.

Acorn Park