

JOB DESCRIPTION

TEACHER - FULL TIME HILLCREST SHIFNAL SCHOOL

Job Title	Teacher
Responsible to	Faculty Leader and Deputy Head Teacher and Head Teacher
Hours of Work	195 days per year (Term Time Only including 5 non-pupil days). 40 hours per week + after school meetings

JOB PURPOSE

The post holder will be expected to lead the teaching of and co-ordinate flexible, person-centred programmes of study for designated individuals and groups of young people with SEMH difficulties and complex behavioural needs. To take responsibility in developing of a curriculum in consultation with the Deputy Head Teacher and Faculty Leader that will support the progress for all children. To be prepared to run a lunchtime or after school club weekly to support the curriculum. To manage relevant Teaching Assistants.

KEY TASK AREAS AND RESPONSIBILITIES

- To teach their subject area/Curriculum Key-Stage Group, and other subjects when required.
- To prepare, plan and assess teaching sessions as part of each young person's education programme.
- To teach within the framework of the National Curriculum and other programmes where appropriate.
- To maintain an awareness of curriculum developments both locally and nationally.
- To be responsible for the planning of schemes of work for specific areas of responsibility.
- To contribute to the School Curriculum area by demonstrating outstanding practice at all times and acting as a role model for other teachers.
- To support colleagues and peers to develop their expertise in planning, preparation, assessment and target setting.
- Where appropriate to oversee exam entries in liaison with the Head Teacher and other members of the education team.
- To be responsible for the compilation of each young person's education timetable in liaison with the Head Teacher.
- Attend and actively contribute to staff meetings and represent the whole education team at meetings as appropriate,
- Share relevant information with colleagues to ensure that an overview of the education service is maintained.
- Lead/contribute to presentations relating to education where appropriate.

- Make baseline and potential assessments of educational attainment, and set challenging yet achievable targets for improvement.
- Monitor progress of young people through regular tracking of performance.
- Present written assessments of individual referrals as required.
- Liaise with previous educational establishments and LA's especially for those young people with Education, Health and Care Plans.
- Write and implement Individual Education Plans for each young person in liaison with the education team.
- Write reports for Annual Reviews for pupils in the Class/Tutor Group.
- Deliver lessons creatively, using the whole site and not restricting learning to the classroom.
- Build a relationship with all young people, which encourage their interest and participation in education.
- Assess and manage risk effectively in education and community settings.
- To facilitate effective communication and record keeping of young people's progress.
- Write and present education reports.
- Work collaboratively with all members of the multi-disciplinary team and share information with team members in informal and formal situations.
- Report relevant aspects of the young person's educational performance and behaviour outcomes' to appropriate multi-disciplinary team members and outside agencies.
- Attend mandatory training.
- Identify purposeful educational training needs that will benefit personal professional development, other colleagues and/or young people.
- Maintain high professional standards at all times in terms of personal behaviour and carrying out duties as an educationalist.
- Reflect on and evaluate your own performance and the performance of the team.
- Participate in supervision/training groups.
- Demonstrate evidence of professional development through participation in internal and external training opportunities, personal study and practical experience.
- Apply specialist knowledge and skills in order to demonstrate professional proficiency.

PERSON SPECIFICATION

TEACHER

Experience	Essential	Desirable
Knowledge of current education in terms of practice and process.	✓	
Knowledge of online learning opportunities.	✓	
Knowledge of the National curriculum and other programmes related to Secondary Phase education.	✓	
Experience of working with young people with SEMH/behavioural difficulties.		✓
Skills, Knowledge and Aptitudes		
Ability to lead and motivate staff and act as an effective role model.	✓	
Ability to lead and work effectively in a team.	✓	
Effective IT skills.	✓	
The desire to work with a challenging client group and empower them to succeed.	✓	
Flexibility.	✓	
Ability to work under minimal supervision.	✓	
Ability to build and maintain effective working relationships.	✓	
Ability to reflect and critically appraise own performance	✓	
Ability to maintain accurate record keeping systems.	✓	
Ability to demonstrate an awareness of equality issues and commitment to the aims and objectives of the policy in employment and client care and education. Able to deal fairly and equally with colleagues and young people.	✓	
Ability to cope with the physical and emotional demands of working with challenging young people.	✓	
To promote a positive outlook in preparing the young people for Secondary education and growing up.	✓	
Awareness of planning programmes of study for a range of subject areas.	✓	
Awareness of effective teaching and learning styles and assessment.	✓	
Commitment to client centred non-discriminatory practice.	✓	
Effective communication and presentation skills.	✓	
Qualifications and Training		
Qualified Teacher Status and Degree in a related subject.	✓	

Other

Commitment to the values of the organisation

