



**BROOKTHORPE
HALL SCHOOL**

Creating Brighter Futures

JOB DESCRIPTION: PE Instructor

Reports To: Deputy Head

Review and Amendment: This job description will be reviewed annually and may be subject to modification and amendment following consultation between the Headteacher and the post holder.

Purpose of Job:

1. To secure high quality teaching, effective use of resources to develop pupils' participation, enjoyment and progression in physical activity.
2. To plan and deliver 1-1 and small group interventions and regulation activities for identified pupils.
3. To contribute to pupils' social and emotional wellbeing.

Knowledge and Understanding

Have knowledge and understanding of:

- The school's vision, aims, priorities, targets, curriculum policies and action plans;
- Any statutory curriculum requirements and the requirements for assessment, recording and reporting of pupils' attainment and progress;
- The characteristics of high-quality teaching and the main strategies for improving and sustaining high standards of teaching, learning and achievement for all pupils;
- Management, including employment law, equal opportunities legislation, personnel, external relations, finance and change;
- The implications of the code of practice of special educational needs for teaching and learning.

Specific Roles and Responsibilities

- To teach a variety of skills relating to physical education.
- To be deliver 1-1 and small group interventions for students to support them in their education.
- Take responsibility for enhancing the physical education provision at Brookthorpe Hall School.
- To play a key role in the development of SEN provision within Brookthorpe Hall School.
- To work with schools, parents, key agencies and the young people with SEN to ensure effective and successful inclusion of pupils including those with ASD and SEMH within Brookthorpe Hall School.
- To support the development of learning styles and appropriate teaching approaches, behaviour management, classroom strategies, resources and whole school policies for children with complex needs and diagnoses within Brookthorpe Hall School.
- To work with the schools therapy team and build a strong curriculum based on the needs of the students.
- To enable access to learning and social opportunities for pupils with SEN through the delivery of

teaching, support, families and the young person.

Planning and Target Setting Expectations

- Set appropriate and achievable expectations and targets for pupils in relation to standards of pupil achievements and the quality of teaching.
- Work with the Deputy Head and other staff to ensure that information from the EHPC provision map is used to set subject specific targets and match work well to pupil's needs.

Teaching and Managing Pupil Learning

Ensure:

- All non-negotiables in terms of lesson structure are implemented every lesson.
- You are clear about the teaching of objectives in lessons, understand the sequence of teaching and learning in subjects taught, and communicate such information to pupils.
- Guidance is provided on the choice of appropriate teaching and learning methods to meet the needs and learning requirements of different pupils.
- Provision of a stimulating learning environment, in which displays are relevant, well maintained and an aid to learning.
- Preparation of weekly plans in accordance with agreed school policy and NC content.
- Effective development of pupil's core literacy, numeracy and information technology skills.
- Deliver qualifications that are bespoke in terms of pupil needs but also challenging academically.

Assessment and Evaluation

- Ensure that information about pupil's achievements in previous classes and schools is used effectively to secure good progress.
- Monitor the pupil progress made lessons, evaluate the effects on teaching and learning, and use this analysis to guide further improvement.

Pupil Achievement

- Establish clear targets for pupil achievement and evaluate progress and achievement by all pupils, including those with special educational and communication needs.
- Use data effectively to identify pupils who are underachieving and, where necessary, create and implement effective plans of action to support those pupils.

Relations with Parents/Carers and Wider Community

- Establish a partnership with parents/carers to involve them in their child's learning as well as providing information about curriculum, attainment, progress and targets.
- Develop effective links with the local community, including business and industry, in order to enhance teaching and develop the pupil's wider understanding.
- Communicate effectively, orally and in writing with parents, external agencies and the wider community including business and industry.

Managing own Performance and Development

- Prioritise and manage own time effectively, particularly in relation to balancing the demands made by teaching, subject management and involvement in school development.
- Achieve challenging professional goals.
- Take responsibility for your own professional development.
- Undertake crisis prevention training as directed by the school.

Managing Resources

- Establish resource needs and advise the Deputy Head of likely priorities for expenditure and allocate available resources with maximum efficiency to meet the objectives of the school and achieve value for money.
- Ensure the effective and efficient management and organisation of learning resources, including information and communications technology.
- Maintain existing resources and explore opportunities to develop or incorporate new resources from a wide range of sources inside and outside the school.
- Use workspaces to create an effective and stimulating environment for teaching and learning.
- Ensure that there is a safe working and learning environment in which risks are properly assessed.

Team Working and Collaboration

The post holder will:

- Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them.

Other Duties and Responsibilities

A job description can never be fully descriptive and exhaustive of unforeseen changes or circumstances. It is expected that staff will, within reason, respond to unforeseen circumstances and emergencies as they arise, commensurate with their qualifications, experience and the situation.