

Job Title: Facilities Assistant

Location: Waterloo Lodge School, Chorley, Lancashire

Hours: 21 hours per week
Mornings Mon-Fri 06:45 - 08:30
Afternoons Mon-Thur 15.00-17:30 & Fri 14.15-16.30

Contract: Permanent, Part-Time, 52 weeks

UK applicants only. This role does not offer sponsorship.

As part of our exciting growth, Waterloo Lodge School, part of Options Autism, is offering a fantastic opportunity for a **Facilities Assistant** to join our dedicated team. If you're looking to work in a supportive environment where your ideas are valued, we want to hear from you. In this role, you will support the Facilities Manager in maintaining the school site and ensuring health and safety standards are met.

Who Are We Looking For?

We are looking for a proactive individual who can work independently, solve problems efficiently, and uphold high standards. You will play a key role in assisting the facilities manager to ensure all practices are of the highest quality. A keen eye for detail and the ability to follow health and safety procedures accurately are essential.

The ideal candidate should be passionate, energetic, and committed to delivering outstanding outcomes. As we develop our school, your contribution to its growth will be invaluable.

Key Responsibilities:

- Conduct repairs and maintenance across the school.
- Manage general housekeeping tasks and maintain the grounds.
- Ensure site safety and compliance with all relevant regulations.
- Support oversight of fleet management and vehicle maintenance.
- Open and close the school site.

Essential Requirements:

- Full UK driver's license.
- Previous experience in maintenance.
- Strong numeracy and literacy skills.

About Us:

Waterloo Lodge School is an independent specialist day school for students aged 10 to 18, supporting young people with a wide range of needs in the Lancashire, Manchester, and surrounding areas. Our team is dedicated to providing a nurturing environment where students can thrive academically and socially, helping them rebuild their confidence and take pride in their achievements.

As part of Options Autism, a leading provider of education and care for neurodivergent individuals, we have been empowering young people with autism, complex needs, and learning difficulties for over 16 years. We are proud to be part of Outcomes First Group, a company recognized as a 'Great Place to Work' for five years running.

Why Join Options Autism?

We offer a comprehensive benefits package to support your well-being, including:

- Life Assurance.
- A pension scheme with the option to increase contributions.
- “Your Wellbeing Matters” program, offering access to mental health support and physical health checks.
- A wide range of additional benefits through our Flexible Benefits Platform (Vista), including:
 - Health, wellness, and insurance options.
 - Discount schemes valid in the UK and internationally.
 - Cycle to Work and Electric Car Purchase Schemes.
 - Critical illness cover.
 - Family Growth Support, including enhanced maternity/paternity leave and paid fertility treatment support.

Joining us means making a real difference in the lives of young people. You'll be part of a team that places the well-being and success of our students at the heart of everything we do.

Commitment to Safeguarding:

We are dedicated to safeguarding and promoting the welfare of our students. All applicants will undergo social media checks, and successful candidates will be required to complete a fully enhanced DBS check.

If you're ready to make a positive impact, we'd love to hear from you. Apply now to join the team at Waterloo Lodge School!