



JOB DESCRIPTION

Job Title: Special Needs Teacher

Terms and

Conditions: 195 days per year – term time to include INSET days
Holidays may only be taken during school holidays.

The group is committed to the safeguarding and welfare of children and young people and expects all its employees to share this commitment. This post is exempt under the Rehabilitation of Offenders Act 1974 and the successful applicant will be subject to an enhanced check by the Criminal Records Bureau.

Hours: 36 per week
You will be entitled to a 30 minute lunch break each day.

When reasonable, additional time might be necessary to fulfil the requirements of the role adequately, there will be no additional payment made for this.

Location: Kestrel House School, 104 Crouch Hill, London N8 9EA

Reports to: Head Teacher / Deputy Head Teacher

Kestrel House School is part of the Outcomes First group of schools. It is an independent day school for children aged 4 to 16 years, who hold a current Statements of Special Educational Needs for Autistic Spectrum Disorders (ASD's), and associated social and communication difficulties.

Job Purpose:

To develop the academic capabilities, social and communication skills and understanding of pupils, focussing on successful and purposeful learning. To lead the class team by example and direction, ensuring the highest quality of education and care for every pupil.

Main Responsibilities:

- To develop and implement schemes of work and lesson plans in line with the requirements of the National Curriculum.
- To ensure that schemes of work contain practical, interesting and contextual opportunities to learn
- To organise the learning environment and develop resources in order to facilitate the learning process.

- To establish positive relationships with pupils and to develop close, professional relationships with parents/carers.
- To use assessment tools effectively and according to school deadlines, to record pupil progress.
- To foster enthusiasm for learning.
- To ensure that pupils are challenged in their learning and aim to achieve their full potential.
- To share responsibility for the well being, safety and behaviour management of pupils in line with the school's policies.
- To demonstrate excellent practice and work collaboratively and supportively with colleagues.
- To work in partnership with all stakeholders.
- To strive to meet the needs of the pupils.
- To develop knowledge of teaching pupils with ASD and Aspergers Syndrome in line with development and best practice and to share this with colleagues.
- To keep accurate records in line with school policies.
- To develop and maintain good communication with all stakeholders.
- To Maintain confidentiality.
- To Maintain a healthy work/life balance.
- ***All staff at school are expected to work within the school's Safeguarding Policy in order to ensure the safety and happiness of the pupils and to report all concerns to the Designated Safeguarding Officer appointed by the school.***

Further responsibilities:

- To participate in performance management.
- To attend staff meetings as required.
- To follow school and Group policies.
- To implement the school's policies regarding behaviour management and positive handling.

The duties and responsibilities outlined above do not represent a full list of the tasks the post holder will be expected to perform. Duties are subject to change from time to time. It is expected that this job description will be reviewed regularly by the post holder and his/her manager. These discussions will normally take place during the performance management cycle.