



Job Description: Class teacher
Reports to: Academic lead teacher
Full time, permanent post

Wessex Lodge School offers a caring, supportive educational environment for SEMH students. With safeguarding at its heart. We have a wide range of students presenting with additional learning needs including spoken language and communication issues, Asperger's, Autism, SpLD, MLD and BESD. The post holder will be expected to work with all with staff across the organisation to ensure in all areas we deliver the highest possible standards of safeguarding, SEMH provision, we meet SEN needs and provide the best possible and most relevant learning opportunities for each student.

Safeguarding Children & Safer Recruitment

This school is committed to safeguarding and promoting the welfare of children and young people as required under the Education Act 2002 and recent Safeguarding amendments and expects all staff and volunteers to share this commitment

- The policies and procedures adopted by the school are fully implemented and followed by all staff.
 - Sufficient resources and time are allocated to enable the designated person and other staff to discharge their responsibilities, including taking part in strategy discussions and other inter-agency meetings, and contributing to the assessment of children.
- All staff and volunteers feel able to raise concerns about poor or unsafe practice in regard to children, and such concerns are addressed sensitively and effectively in a timely manner in accordance with agreed whistle blowing practices.

Roles and Responsibilities:

- 1) To safeguard all children across the school
- 2) To exhibit the highest level of professional standards at all times
- 3) To plan and deliver learning to a class.
- 4) To promote the love of learning in whatever area of school life to all students
- 5) To promote the school aims under the banner... An individualised education to improve life outcomes.

This job description below will be reviewed annually and may be subject to modification and amendment following consultation between the Headteacher and the post holder.

Purpose of the Job:

- To ensure you contribute to the highest possible levels of safeguarding across the school.
- To deliver and drive outstanding teaching and learning across the school.
- To support the whole school e-safety working alongside the PSHE lead and DSL to ensure appropriate curriculum coverage and outcomes
- To teach a class as necessary to ensure the effective delivery of the school's curriculum



Knowledge and Understanding:

- To have clear understanding of safeguarding policies and procedures across the school.
- The characteristics of high quality teaching and the main strategies for improving and sustaining high standards of teaching, learning and achievement for all pupils;
- To ensure you know and help implement the school's aims, priorities, targets, curriculum policies and action plans;
- Any statutory curriculum requirements and the requirements for assessment, recording and reporting of pupil's attainment and progress;
- The implications of the code of practice of special educational needs for teaching and learning.

Planning and Target Setting Expectations:

- Set appropriate and achievable and relevant expectations and targets for pupils in relation to their profiles.
- Establish with the involvement of relevant staff, all planning for the development and resourcing of a class, which:
- contribute to whole school aims, policies and practices including those in relation to behaviour, discipline, bullying and racial harassment:
- identify realistic and challenging targets for improvement across the school.

Teaching and Managing Pupil Learning:

- Curriculum coverage, continuity and progression in all subjects taught for all pupils,
- Teachers are clear about the teaching of objectives in lessons, understand the sequence of teaching and learning in subjects taught, and communicate such information to pupils;
- Guidance is provided on the choice of appropriate teaching and learning methods to meet the needs and learning requirements of different pupils;
- Classroom organisation is appropriate for the lesson content and teaching style in use, with well organised resources that promote and enhance learning
- Provision of a stimulating learning environment, in which displays are relevant, well maintained and an aid to learning
- Preparation of termly, weekly and daily plans in accordance with agreed school policy and NC content
- Effective development of pupil's core literacy, numeracy and information technology skills
- Effective development of pupils individual and collaborative study skills necessary for them to become increasing independent when out of school

Assessment and Evaluation

- Analyse and interpret relevant national, local and school data, research and inspection evidence, to inform policies, practices, expectations, targets and teaching methods



- Establish and implement clear policies and practices for assessing, recording and reporting of pupil achievement, and for using this information to recognise achievement and to assist pupils in setting targets for further improvement
- Ensure that information about pupil's achievements in previous classes and schools is used effectively to secure good progress
- Monitor pupil progress made during lessons, evaluate the effectiveness of teaching and learning, and use this analysis to guide further improvement

Pupil Achievement

- Establish clear targets for pupil achievement and evaluate progress and achievement by all pupils, including those with special educational and communication needs
- Use data effectively to identify pupils who are underachieving and, where necessary, create and implement effective plans of action to support those pupils

Relations with Parents/Carers and Wider Community

- Establish a partnership with parents/carers to involve them in their child's learning as well as providing information about curriculum, attainment, progress and targets
- Develop effective links with the local community, including business and industry, in order to enhance teaching and develop the pupil's wider understanding of the modern world
- Communicate effectively, orally and in writing with parents, Acorn directors, external agencies and the wider community including business and industry

Managing own Performance and Development

- Prioritise and manage own time effectively, particularly in relation to balancing the demands made by teaching, subject management and involvement in school development
- Achieve challenging professional goals
- Take responsibility for your own professional development Undertake CPI training as directed by the school

Managing Resources

- Establish resource needs and advise the Headteacher and Senior Leadership Team of likely priorities for expenditure, and allocate available resources with maximum efficiency to meet the objectives of the school and achieve value for money
- Deploy, or advise the Headteacher and Senior Leadership Team on the deployment of support staff involved in the teaching of all subjects, to ensure the best use of subject, technical and other expertise
- Ensure the effective and efficient management and organisation of learning resources, including information and communications technology
- Maintain existing resources and explore opportunities to develop or incorporate new resources from a wide range of sources inside and outside the school
- Use accommodation to create an effective and stimulating environment for teaching and learning



- Ensure that there is a safe working and learning environment in which risks are properly assessed

Team Working and Collaboration *The post holder will:*

- Liaise with other professionals as required to support whole school development and systems.
- Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them

Other Duties and Responsibilities

A job description can never be fully descriptive and exhaustive of unforeseen changes or circumstances. It is expected that staff will, within reason, respond to unforeseen circumstances and emergencies as they arise, commensurate with their qualifications, experience and the situation.

PERSON SPECIFICATION

Job Title: Class teacher

<i>Essential</i>	<i>Desirable</i>
A commitment to safeguarding the welfare of all children	Previous experience of working with children including those with social, emotional, mental health, communication difficulties and associated challenging behaviours
Ability and enthusiasm to work jointly with colleagues with positivity and an enjoyment of life	The awareness of the assessment, recording and reporting of student's attainment and it's use to further student's learning
Qualified Teacher Status or equivalent	Knowledge of working with EHCP's
Ability to teach all children in line with their profile	Higher degree qualification, postgraduate course, recognised special education qualification
An outstanding classroom teacher	Understanding the THRIVE approach
Self-motivated, and able to work in a team	Knowledge of relevant policies/codes of practice/legislation
Patient and friendly approach	Full working knowledge of relevant policies/codes of practice/legislation
Enthusiasm, energy, flair and imagination to ensure students have the best possible experiences at school	

