

**JOB DESCRIPTION:** Specialist Speech & Language Therapist

**Job Title:** Specialist Paediatric Speech & Language Therapist

**Client Group:** School and Clinic Case Load

**Reports to:** Team Lead & Directors / COO

**RESPONSIBILITIES:**

**Core activities**

- To manage speech and language needs of clients by:
  - Providing assessment using standardised and non-standardised tools for clients aged 0-18 years
  - Writing comprehensive, accurate and detailed reports
  - Providing appropriate intervention, individual or group
  - Identifying appropriate outcomes to inform treatment provision and pathway
  - Evaluating treatment outcomes
  - Attending case discussion, school/family meeting or EHCP (Education, Health, and Care Plan) reviews
  - Offering advice and support to parents, carers and relevant others about individual clients and demonstrating practical procedures where appropriate
  - Advocating for child and family needs
  - Working within scope of practice and specialism and making onward referrals as necessary
  - Reviewing and discharging when appropriate
  - To be responsible for managing a defined caseload and advising line manager of any difficulties with this
  - Working with and supervising assistants, junior therapists, or students
  - Working collaboratively with colleagues from other professions and agencies and contributing to multidisciplinary and multi-agency meetings as appropriate, in particular schools
  - Maintaining accurate, up-to-date records for each client
  - Providing training to external agencies as a representative of London Children's Practice.

**Managing own performance and development**

- Being aware of and complying with policies and procedures relating to safeguarding, child protection, health, safety and security, confidentiality, and data protection, and reporting all concerns to an appropriate designated person

- Contributing to the overall ethos/work/aims of the company
- Appreciating and supporting the role of other professionals
- Attending relevant meetings as required
- Participating in training and performance management as required
- Achieving challenging professional goals
- Taking responsibility for your professional development
- Maintaining up-to-date records of CPD (Continuing Professional Development), supervision and individual professional development plan
- Seeking out individual learning opportunities internally and externally to London Children's Practice
- Ensuring you are adequately prepared to perform duties required of you
- Managing own sick leave by following report and communication procedures

### **Team role**

- Attending and contributing to team and department meetings
- Contributing to team/service developments and projects within LCP
- Providing reports, information, and advice on the needs of this client group
- Disseminating knowledge and training within LCP

### **Clinical governance**

- Adhering to national and local standards relating to professional practice and maintaining quality standards of service
- Adhering to HCPC (Health Care Professions Council) ethics and guidelines and working within your scope of practice
- Continuously developing clinical expertise and achieving goals set for personal and professional development, with reference to RCSLT guidelines
- Maintaining up-to-date knowledge of:
  - Relevant clinical developments
  - Relevant legislation
  - Employers' policies and procedures
- Complying with health & safety guidance
- Complying with safeguarding policy and guidelines
- Representing LCP's core values at all times
- Notifying LCP of any changes to your registration or criminal history

## **Specialist role**

The Specialist Speech & Language Therapist will be responsible for leading the overall speech and language therapy team in their area of specialism. This role combines leadership and clinical responsibilities and will work closely with the speech & language therapy clinical manager to upskill the staff team.

In addition to your responsibilities as a therapist, these are the Specialist Speech & Language Therapist responsibilities:

### **Clinical Practice**

- Delivering specialist SLT assessments and interventions in your area of specialism.
- Developing, monitoring, and reviewing individualised therapy plans in your area of specialism.
- Providing clinical reports to support EHCPs, annual reviews, and tribunal processes.
- Leading on therapeutic interventions.
- Working collaboratively with multidisciplinary teams, including teachers, occupational therapists, and psychologists.
- Supporting the set-up of services, within Mainstream and SEN settings, including specialist, targeted and universal provision in your area of specialism.
- Building and maintaining rapport with LCP senior management and team leads to support staff in your area of specialism.
- Using evidence-based practice to evaluate the effectiveness of therapy in your area of specialism and adapting as needed, and supporting the SLT team to do likewise.
- Contributing to service development initiatives.
- Providing training and support for junior colleagues, assistants, or students as required.

### **Training & Capacity Building**

- Designing and delivering staff training to support in your area of specialism.
- Mentoring staff in your area of specialism.

### **Safeguarding & Compliance**

- Maintaining accurate, confidential, and up-to-date records in accordance with GDPR and HCPC standards.
- Adhering to safeguarding responsibilities in line with school and local authority policy.
- Ensuring service quality through audits, feedback, and continuous improvement.