

Person specification- School Cleaner

Accountable to: The Headteacher

At Copper Fields School we pride ourselves on the quality of our provision. Creating a positive first impressions of our school is essential and very important to us and is essential to ensuring our learners feel belonging to our school, safe and is a pleasant place to be. This role is pivotal to this and in achieving our vision:

‘to empower our learners to achieve their best outcomes through high quality education, in preparation for life. Here we celebrate being unique individuals and develop unearthed potential’.

CRITERIA	QUALITIES
Qualifications and training	<ul style="list-style-type: none"> • Health and Safety training • Control of substances hazardous to health (COSHH) training and/or experience in managing.
Experience	<ul style="list-style-type: none"> • Working alone and as part of a team. • Domestic or commercial cleaning • Cleaning and maintaining and ensuring the site is kept clean and tidy. • Use of tools, equipment and materials to clean and maintain sites. • Experience in or willingness to undertake all aspects of cleaning a school including but not limited to; hoovering; cleaning surfaces including tables, chairs, floors and windows; deep cleaning; refilling dispensers; cleaning toilets/sinks/showers; disposing of waste/emptying bins; and COSHH handling.
Skills and knowledge	<ul style="list-style-type: none"> • Able to maintain a school site, managing own time to ensure the site is kept clean and tidy, prioritizing tasks. • Managing own time, working efficiently to ensure the school site is maintained to a high standard. • Working collaboratively with others in the school. • Knowledge of COSHH and processes to manage COSHH • Health and safety training • Safeguarding knowledge and training (<i>desirable</i> – Safeguarding training is provided to all staff). • Know how to safely and appropriately use relevant equipment and tools for the role. • To uphold site safety, safeguarding and compliance at all times to the expected standards.

Personal qualities	<ul style="list-style-type: none"> • Able to use own judgement and make decisions. • Able to prioritise tasks • Able to manage own time • Able and willing to work alone and as part of a team. • Reliability • Honesty and integrity • Effective communication skills • Willingness to provide the best possible site experience for those working and learning at the school, upholding the cleanliness of the site to a high standard. • Commitment to maintaining confidentiality at all times • Commitment to ensuring site security and safety • Commitment to safeguarding, equality, diversity and inclusion
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Notes:

This job description may be amended at any time in consultation with the postholder.

This job description is not exhaustive and will include other tasks under the direction of the Headteacher and colleagues directed by the Headteacher.