London Children's Practice
Care | Collaboration | Growth | Diversity

Momenta Connect
Part of Outcomes First Group

Job Title: Autism Assessor
Responsible To: Head of Diagnostics
Client Group: Children and Young People

Client Group:

- Children and young people aged 0 – 18 years referred for neurodevelopmental assessment via the GP "right to choose" framework.
- Contracted work undertaken on behalf of the NHS / national services.
- School contracts and commissions.
- Private clients.

Main duties and responsibilities

- To conduct thorough diagnostic assessments using evidence-based assessment tools, such as the ADI-r/ ADI informed tools, ADOS-2, and other clinically valid assessment procedures used within the service.
- To make clinical diagnostic decisions based upon formal diagnostic criteria, e.g. DSM 5 and ICD 11 and with reference to the expanding understanding of how autism may present in different individuals, e.g. gender differences.
- Produce high-quality, formal clinical diagnostic reports to provide an understanding of the child / young person's needs in relation to their diagnosis, a neurodevelopmental strengths and needs profile and individual recommendations for how these needs may be met.
- To work collaboratively with children, young people and their families through the assessment process ensuring they can fully participate in the assessment and a detailed picture of the child / young person's neurodevelopmental profile can be understood.
- To work closely with clinical colleagues in conducting assessments and ensuring multi-disciplinary discussion and agreement is reached in relation to diagnostic outcome.
- To attend relevant meetings and ensure awareness and adherence to guidelines on clinical practice and report writing.
- To maintain accurate and up-to-date records in relation to assessments and reports, e.g. completion of DSM 5 criteria summary, electronic diary record for assessment attendance and completion etc.

- To support with triaging of new referrals to identify if we can move ahead with the referral, any risks to highlight, and if specific disciplines would be recommended based on referral information, other diagnoses, etc.

Managing of Own Performance and Development

- Being aware of and complying with policies and procedures relating to safeguarding, child protection, health, safety and security, confidentiality, GDPR and data protection. Additionally, reporting all concerns to an appropriately designated person for these areas within Momenta.
- Contributing to the overall ethos, goals, and work of the company.
- Appreciating and supporting the role of other professionals within our multi-disciplinary working environment.
- Attending relevant meetings as required.
- Participating in training and applying training to practice in as needed.
- Participating in performance management as required.
- Achieve challenging professional goals set within clinical supervision in line with your personal professional development.
- Take responsibility for your own professional development within clinical supervision and your daily practice.
- Maintain up-to-date records of CPD (Continuing Professional Development), supervision and individual professional development plan in line with HCPC standards.
- Seek out individual learning opportunities internally and externally to Momenta and LCP.
- Ensure you are adequately prepared to perform duties required of you, including session planning, goal reviews and auditing resources.
- Manage own sick leave and follow reporting and communication procedures as per Momenta and LCP's policy.
- Plan and request leave within 3 months, where possible to ensure any cover or rescheduling can be arranged where required.
- Ensure you are adequately prepared to perform duties required of you.
- Manage own sick leave and follow report and communication procedures.
- Engaging fully and demonstrating preparedness in clinical supervision.

Team Role

- To attend and contribute to team and department meetings.

- To contribute to team/service developments and projects within LCP & Momenta.
- To liaise with other relevant professionals and contribute to multidisciplinary and multi-agency meetings as appropriate.
- To provide reports, information, and advice on the needs of this client group.
- To disseminate knowledge and training within LCP & Momenta.

Clinical Governance

- To adhere to national and local standards relating to professional practice and maintain high-quality standards of service.
- To adhere to HCPC (Health Care Professions Council) ethics and guidelines and work within your scope of practice.
- To continuously develop clinical expertise and achieve goals set for personal and professional development, with reference to RCOT guidelines.
- To maintain up-to-date knowledge of:
  - Relevant clinical developments
  - Relevant legislation
  - Employers' policies and procedures
- To comply with health & safety guidance.
- To comply with Safeguarding Policy and Guidelines.
- To comply with GDPR and Data Protection Guidelines.
- To ensure inclusive and neuro-affirming approaches to therapeutic. communication, writing and goal setting.
- To always represent Momenta & LCP'S core values.
- Notify Momenta and LCP of any changes to your registration or criminal history.

Other requirements:

- Active HCPC, NMC, or GMC (or relevant professional body) registration.
- Certification in ADOS-2 and/or ADI-R or similar.
- Proficiency in the use of DSM-5 and other diagnostic tools relevant to Autism and/or ADHD (however not essential for ADHD).
- Experience conducting neurodevelopmental assessments, with a focus on Autism and/or ADHD (however not essential for ADHD).
- Strong verbal and written communication skills, including the ability to prepare comprehensive reports using neuro-affirming language, formatting and clear communication that is accessible to the client.

- Experience in reviewing and triaging clinical information to make decisions about allocation for assessment in terms of assessment components and professionals required.
- Whilst not essential, familiarity with conducting online assessments, as well as face-to-face, would be an advantage.
- Not essential, however, experience in the delivery of Young DIVA assessments and ADHD developmental history interviews would be desirable.

Job plan

Full-time assessors' usual work week will consist of approximately 3 days of conducting diagnostic assessment, a half-day of conducting triage of referral information, etc and 1 ½ days for report writing. Part-time colleagues will work on a pro-rata job plan.