

**JOB DESCRIPTION:****Food Technology Teacher**

**Review and Amendment:** This job description will be reviewed annually and may be subject to modification and amendment following consultation between the Headteacher and the post holder.

**Purpose of Job:**

- Undertake the normal responsibilities of the class teacher
- To attend Teacher meetings as and when required
- Undertake such duties as are delegated by SLT
- To play a significant role in the establishment, maintenance and development of a calm and safe learning environment. To provide and promote the emotional well-being of each individual to reflect our commitment to educating the 'whole child'

**Main Tasks**

The specific nature and balance of these responsibilities will vary according to the needs of the school and may be shared.

**Class teacher responsibilities**

- To carry out the duties of a Food Technology teacher, including some provision for cover of absent teachers.
- To ensure Food Technology lessons are appropriately planned and implemented for a range of additional needs.
- To be responsible for teaching across all key stages.

**The internal organisation, management and control of the school:****To contribute to:**

- Maintaining and developing the ethos, values and overall purposes of the school
- formulating the aims and objectives of the school and policies for their implementation
- to contribute to planning improvement which will translate school aims and policies into actions
- implementing the Local Authorities and Governing Body's policies on equal opportunity issues for all staff and pupils in relation to sex, gender, race, disability and special needs
- the efficient organisation, management and supervision of school routines

**To be responsible for:**

- To be involved the school's teaching and learning cycle which will include planning, work scrutiny, lesson observations, learning walks, teacher's meetings
- Champion good/outstanding teaching & learning and exemplify this in every aspect of their own practice;

- Cultivate an environment that promotes and secures good teaching, effective learning, high standards of achievement and good behaviour;
- Identify good quality teaching & learning resources and manage the teaching & learning budget, prioritising expenditure;
- Support the review and implementation of teaching & learning policies including but not limited to marking policies; assessment policies; teaching & learning policy;
- Implement the delivery of a stimulating, innovative and responsive curriculum which will further develop creativity, analytical thinking and academic achievement of pupils;
- Ensuring the effective implementation of a robust assessment cycle that includes target setting, assessment and progress monitoring
- Assist in the regular tracking and monitoring of pupil outcomes against predicted and targeted grades
- Ensuring that the learning and teaching provided is monitored accurately and regularly and used to improve pupil outcomes
- Ensuring that the pupils in school can achieve outcomes that reflect personal progress
- Ensuring that information on pupil progress is used to improve teaching and learning, to inform and motivate pupils, to inform parents, to provide necessary references for other educational institutions and employers and to SLT in their management of school
- To implement and liaise with other staff to ensure literacy and numeracy intervention programmes and improving reading levels are in place to support individual student needs within lessons;
- To assist the literacy department in implementing a wider school reading programme to improve reading levels;
- To actively contribute to the delivery of the School Development Plan
- To report to SLT on the current position of teaching and learning on a termly basis
- To provide SLT with information on teaching and learning as and when requested

**To contribute to:**

- school policies on curriculum, teaching and learning, assessment, recording and reporting
- Ensuring that information on pupil progress is used to improve teaching and learning, to inform and motivate pupils, to inform parents, to provide necessary references for other educational institutions and employers and to the headteacher in their management of the school
- Ensuring that the individual pupil's continuity of learning and effective progression of achievement are provided

**Relationships**

- To be responsible for fostering positive relationships across the school community
- To advise and assist SLT as required in the exercising of their duty including attending meetings and making reports.
- To help in maintaining and developing effective communications and links with parents and to provide positive responses to concerns and problems regarding their children's educations and wellbeing
- To assist liaison with other educational establishments to promote the continuity of learning, progression and curriculum developments
- To develop and maintain positive links and relationships with the community, local organisations and employers

## Other Duties and Responsibilities

*A job description can never be fully descriptive and exhaustive of unforeseen changes or circumstances. It is expected that staff will, within reason, respond to unforeseen circumstances and emergencies as they arise, commensurate with their qualifications, experience and the situation.*

Personal Specification	Essential	Desirable	Measured by: application form / interview
<b>Qualifications and Training</b>			
Degree in Education			A
QTS			A
Willingness to undertake training			I
Good literacy and numeracy			A/I
Full Driving Licence			I
Current first aid qualification			A
<b>Experience</b>			
Experience of working with young people with complex needs, preferably in an education			A
<b>Knowledge and Understanding</b>			
Understanding / knowledge of Safeguarding			A/I
Understanding / knowledge of pupils with Special Educational Needs (SEN)			A/I
Understanding / knowledge of assessment tools			I
Understanding / knowledge of local and national learning strategies			A/I
<b>Skills</b>			
Ability to work as part of a team			A/I
Able to organise, prioritise and complete tasks efficiently			A/I
Flexible approach to working			I
Ability to build relationships with children & young people			A/I
Able to deal with problems in a positive and systematic manner			I
Ability to use own initiative			A/I
Able to recognise behaviour in children, which gives cause for concern and follow school procedures.			A/I
Competent in the use of ICT			A/I
Able to work effectively as part of the whole school team			A/I
Able to communicate effectively (both orally and in writing).			A/I

Personal Characteristics			
Punctual and Reliable			A/I
Calm under pressure			A
Self-motivated			A
Positive and energetic approach to work			A/I
Versatile and Flexible			A
Willing to learn from the good practice of others			A/I