JOB DESCRIPTION AND PERSON SPECIFICATION:

The Grange Therapeutic School

Job Title:	PSHE Lead
Responsible to:	Head of Education
Area of Work:	This post involves working with small groups of pupils to get them accredited outcomes in PHSE
Job Type:	Teaching and Learning
Base:	The Grange Therapeutic School, Knossington, LE15 8LY
Liaises with:	Colleagues within school throughout the Grange Families and carers of pupils at the school. External agencies who support children and young people at the school.
Conditions of Service:	This post is subject to terms and conditions of the employment of The Grange Therapeutic School The nature of this role dictates that the post holder will be subject to an enhanced DBS check. Please note that holding a positive disclosure may not automatically bar you from working with the organisation, however, a full risk assessment will be completed prior to making a recruitment decision.
Job Summary:	The Grange Therapeutic School is a specialist independent school which provides education for up to 85 young people aged 11-18 with Education Health and Care Plans (EHCPs) for Social Emotional and Mental Health (SEMH) needs, ASC or related conditions. You will need to have (or demonstrate willingness to develop): • experience of working with children and young people • an understanding of SEN • ability to quickly build relationships with challenging pupils. • be able to work on your own initiative. This is a challenging role, and you must be able to cope with stressful interpersonal situations whilst maintaining a high degree of professionalism.

Duties and Responsibilities:

- To deliver PHSE education for KS2, 3 and 4 pupils
- To collate evidence of impact and present to external bodies
- To encourage pupils in personal development, achievement and integration into The Grange Therapeutic School
- To support the Grange Passport and drop-down days
- To support out of classroom activities as part of a broad and varied curriculum including assemblies
- To ensure Child Protection and Safeguarding is of paramount importance
- Follow procedures for accident, illness, absconding and absence for pupils and to adhere to all school policies
- Contribute to any meetings that are called for the education and welfare of pupils
- Attend department, behaviour whole school staff meetings
- To conduct any reasonable duties as directed by the Head of Education or their representatives

Teaching, Training and Supervision:

- Line Manager responsibilities
- Receive regular CPD
- Attend external CPD and qualification courses pertaining to the role.

ICT Responsibilities

Use IT and computers in day-to-day work in order to facilitate more effective communication and presentation of information. This includes word processing, e-mail, electronic record keeping and information sharing, multi-media presentation and teaching, and specialist IT programmes.

General:

To effectively and consistently manage the behaviour of pupils in line with the policies and ethos of The Grange Therapeutic School.

To contribute to the development and maintenance of the highest professional standards of practice, through active participation in internal and external CPD, training and development programmes, in consultation with the middle and senior leaders.

Maintain the highest standards of record keeping including electronic data entry and recording, report writing and the responsible exercise of professional self-governance in accordance with professional codes of practices and school policies and procedures.

Safeguarding

Safeguarding is everybody's business. The welfare and safeguarding of children and young people should be of paramount consideration, whatever your role or level of responsibility is within the organisation. All employees are required to ensure compliance with the school's guidance and policy on safeguarding and are required to attend safeguarding training appropriate to their level of responsibility. All staff are expected to comply with the relevant sections in KCSIE.

Risk management / Health and Safety

The post holder has a responsibility to themselves and others in relation to managing risk, health and safety and will be required to work within the policies and procedures as laid down by the school. All staff have a responsibility to access support services in times of need.

Confidentiality

You will be required to maintain confidentiality of information, access information only on a need-to-know basis in the direct discharge of duties and divulge information only in the proper course of their duties.

To be noted:

This is not an exhaustive list of duties and responsibilities, and the post holder may be required to undertake other duties which fall within the grade of the job, in discussion with their line manager.

This job description will be reviewed regularly in the list of changing service requirements, and any such changes will be discussed with the post holder.

The post holder is expected to comply with all relevant school policies, procedures, and guidelines, including those relating to Equal Opportunities, Health and Safety, GDPR and Confidentiality of Information.

The Grange is committed to the safeguarding of children and expects all staff and volunteers to share this commitment. All appointments are subject to a satisfactory enhanced DBS clearance, safeguarding checks and references.

The Grange Therapeutic School

PERSON SPECIFICATION:

	ESSENTIAL	DESIRABLE	HOW TESTED
Training & Qualifications	Degree QTS	PHSE education qualifications	Show certificates of qualifications at interview
Experience	Experience delivering a curriculum related to PHSE	Experience of working with young people with challenging behaviour. Experience of SEN environment	Application form. Assessed at interview and references.
Knowledge & Skills	Ability to use basic IT packages such as word	Presentation skills Knowledge if	Application form. Interview and references.
Other	Ability to work independently, reliably and consistently with work agreed and managed at regular intervals. Willingness to lone work with pupils, off site if necessary Ability to accept and use supervision appropriately and effectively. Ability to build relationships quickly with challenging or reluctant young people Ability to instil learning resilience and confidence in pupils Good personal organisational skills.	Experience of working within an education system.	Application form, interview and document check.