



JOB DESCRIPTION:

Night Waking Residential Childcare Worker

Objective: To assist the Team Leader in promoting and maintaining an environment for young people consistent with the standards of good child care practice.

Responsible to: Registered Manager / Director of Care / Director of Operations

Responsibilities in relation to the young people

- C1. Contributing to and implementing the company's child care policy and practice guidelines.
- C2. To accept responsibility as a member of the staff team for settling children at bedtime and encouraging them to go to sleep.
- C3. To establish positive relationships with all young people resident at the centre.
- C4. To provide support and counselling to children during the late evening and if required during the night.
- C5. To implement the centre's policies, practices and procedures in respect of issues relating to Care and Control.
- C6. To attend to the needs of the young person who may be unsettled, ill or have soiled bedding.
- C7. To receive late returns/absconders and settle them.
- C8. In the case of an emergency to summon necessary assistance.
- C9. To liaise with other professionals e.g. doctor, nurse, police and duty social workers.
- C10. To attend hospital with the young person during the night if required.
- C11. To accept responsibility as a member of the team for waking the young person appropriately and encouraging them to prepare for the day.
- C12. To administer and prepare medication as appropriate, and sign for the administration of it.

- C13. To make frequent tours of the building (at least every hour) and check individual young person's ensuring that they are settled comfortably.**
- C14. To maintain accurate and appropriate written records in logs, daily sheets, weekly reports, and check files for accuracy and completion as well as any other record keeping and administrative duties, as requested.**

Responsibilities in relation to staff

- S1. Attend staff meetings as often as possible and contribute by reading, writing reports, sharing and receiving information.**
- S2. Provide support to colleagues by being aware of and responding to individual young people and the group needs.**
- S3. Maintain good time keeping.**
- S4. Be available as back up in crisis situations in line with company policies and procedures.**
- S5. Discussing and overcoming personal differences, in order to contribute to an ambient environment.**
- S6. Take part in and contribute to regular supervision with performance appraisal every 12 months.**
- S7. To work on a rota basis, this includes bank holidays and weekend cover.**
- S8. To attend in house training.**
- S9. To take responsibility for your own professional development and be accountable for your practice.**

Responsibilities in general

- G1. Any other duties as appropriate to the post, which evolve as the job progresses until the job description is reviewed.**
- G2. Any other duties as designated by the management team.**
- G3. To demonstrate an understanding and commitment to anti-discriminatory practices and equal opportunities.**
- G4. To carry out security checks and ensure the security of the residents e.g. keeping windows and doors locked and fire procedure checks.**
- G5. To undertake domestic duties e.g. washing, drying, ironing, tidying up, cleaning and food preparation.**