



**JOB DESCRIPTION:
Teacher**

Responsible to: Head Teacher

Main Responsibilities:

Subject to the policies of the school the duties of teachers are to perform such tasks as the Head Teacher shall direct having reasonable regard to overall teacher workload related to the following categories:

- Teaching assigned classes together with associated preparation and correction.
- Developing the school curriculum.
- Assessing, recording and reporting on the work of pupils.
- Preparing pupils for examinations and assisting with their administration.
- Providing advice and guidance to pupils on issues related to their education.
- Promoting and safeguarding the health, welfare and safety of pupils.
- Working in partnership with parents / guardians, support staff and other professionals.
- Undertaking appropriate and agreed continuing professional development.
- Participating in issues related to school planning, raising achievement and individual review.
- Contributing towards good order and the wider needs of the school.

Performance Management:

Any other duties as appropriate to the post, which evolve as the job progresses until the job description is reviewed.

- To manage your own performance in accordance with the General Teaching Council for Scotland's (GTCS) Professional Standards.
- To engage with the requirements of the Professional Review and Development (PRD) requirements for teachers.

- **To manage your own performance and staff (where appropriate) in compliance with all Codes, Regulations and procedures including the GTCS Code of Conduct and Health and Safety requirements.**
- **To manage risk, promote risk awareness and prioritise work in light of the risk analysis.**
- **To promote fairness and equality and celebrate diversity, in dealing with colleagues, clients and service users.**