

JOB DESCRIPTION SECONDARY SCIENCE TEACHER

RESPONSIBLE TO HEADTEACHER











JOB SUMMARY To deliver high quality science education, fostering a love for science and encouraging academic progress among all our students in a safe learning environment. To teach a range of subjects, as necessary, to ensure effective delivery of the school’s curriculum. To support in the development of curriculum planning, assessment and review.

HOURS OF WORK Monday to Friday 08:30 to 16:30

KEY TASK AREAS AND RESPONSIBILITIES











Job responsibilities:

-  To secure high quality teaching, effective use of resources and improve standards of learning and achievement for all students in consultation with the Headteacher.
-  Teach a range of subjects as necessary to ensure the effective delivery of the school’s curriculum.
-  Improve the quality of students’ learning, progress and attainment in Science.
-  Foster a positive, supportive, inclusive, safe and orderly learning environment.
-  Implement and adhere to school behaviour policies.
-  Adequately plan to ensure the safety of students, in line with risk assessments.
-  To have a solid understanding of the school pathways, ensuring suitable learning is taking place in all environments.
-  Assess, record and report on students’ progress and attainment establishing clear targets for student achievement and evaluation of progress.
-  Contribute to the development and innovation and / or implementation of Science policy and procedure including developing and updating schemes of work in support of the subject lead.
-  In consultation with the Headteacher undertake other identified areas of responsibility as necessary to ensure effective delivery of the school’s curriculum.
-  To ensure that the available equipment and resources are used, stored and maintained efficiently and safely.
-  Liaise with the Headteacher and the Senior Leadership team to communicate subject effectiveness and how this impacts the school.
-  To maintain regular communication both informally and in meeting times, ensuring the individual needs of the student are being met effectively.
-  Ensure that parent/carers are well informed about the curriculum, targets, children’s progress and attainment
-  To play a key role in the development of SEN provision within Oakham Shires School
-  To initiate and model autism specific teaching strategies for Teachers/Teaching Assistants in conjunction with the school’s clinical team, relating to individual students within the classroom and whole school
-  To work with key partners in the clinical service to deliver and implement a multi-disciplinary approach to support individualised packages for young people with SEN
-  To model professional standards at all times in line with Professional Standards for Teachers and to always adhere to the Teachers Standards.

-  To contribute to and help implement developments that relate to the School Improvement Plan
-  Teachers are clear about the teaching of objectives in lessons, understand the sequence of teaching and learning in subjects taught, and communicate such information to students
-  Classroom organisation is appropriate for the lesson content and teaching style in use, with well organised resources that promote and enhance learning
-  Provision of an autism-friendly learning environment, in which displays are relevant, well maintained and an aid to learning whilst kept to a minimum.
-  Preparation of termly, weekly and daily plans in accordance with agreed school policy.
-  Effective development of students' core literacy, numeracy and information technology skills.
-  Effective development of students' individual and collaborative study skills necessary for them to become increasingly independent when out of school.
-  Support the Headteacher in establishing a learning environment that helps students develop learning skills in order to learn more effectively and become successful learners for life.
-  Be responsible for the teaching of a class, developing a stimulating and challenging learning environment which secures effective learning and provides high standards of achievement, behaviour and discipline.
-  To undertake any task under the reasonable direction of the Headteacher.

Standard responsibilities:

There are a number of standard duties and responsibilities that all employees, irrespective of their role and level of seniority within OFG Group are expected to be familiar with and adhere to;

-  Prioritise and manage own time effectively, particularly in relation to balancing the demands made by teaching, subject leadership and involvement in school development.
-  Work, at all times, in accordance with the policies and procedures of the OFG Group and statutory regulations applicable to the Group.
-  Observe, at all times, strict rules of confidentiality appropriate to the post.
-  To comply at all times with the requirements of Health and Safety Regulations to ensure own wellbeing and that of colleagues.
-  OFG Group is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all employees to work in accordance with this.
-  Participate in training and take responsibility for personal development.
-  Participate in team meetings, supervisions and annual reviews in accordance with Company policy and the standards set by the Regulatory Body.
-  Work to promote the school as a valued, professional asset within its community and also to promote a culture that individuals and staff conduct themselves at all times in a manner that reinforces this image.
-  Ensure that all actions are in the interests of the students and the Company.
-  To share the school's responsibility to support and promote the learning, personal development and well-being of all students.

PERSON SPECIFICATION

General characteristics	Essential	Desirable
Experience		
<ul style="list-style-type: none"> Relevant experience of teaching children and young people with Autistic spectrum condition and/or challenging behaviours 	√	
<ul style="list-style-type: none"> Relevant experience of teaching children and young people with complex needs 	√	
<ul style="list-style-type: none"> Experience of managing staff 	√	
Skills Knowledge & Aptitude		
<ul style="list-style-type: none"> Ability to motivate a team and individuals 	√	
<ul style="list-style-type: none"> Effective communication skills, verbal and written 	√	
<ul style="list-style-type: none"> Good IT skills 	√	
<ul style="list-style-type: none"> Good organisational and time management skills 	√	
<ul style="list-style-type: none"> Ability to make sound decisions under pressure 	√	
<ul style="list-style-type: none"> Ability to implement positive change 	√	
<ul style="list-style-type: none"> Ability to work independently and a part of a team 	√	
<ul style="list-style-type: none"> Good knowledge of safeguarding procedures 	√	
<ul style="list-style-type: none"> Good knowledge of the relevant Regulatory Body Legislations 	√	
<ul style="list-style-type: none"> A calm and positive attitude to all aspects of school life 	√	
<ul style="list-style-type: none"> A caring and sensitive attitude towards students which values all individuals and fosters a feeling of mutual respect 	√	
<ul style="list-style-type: none"> Demonstrate good interpersonal skills 	√	
<ul style="list-style-type: none"> The ability to innovate, carefully plan and express ideas 	√	
<ul style="list-style-type: none"> A commitment to the implementation of an Equal Opportunity Policy 	√	
<ul style="list-style-type: none"> A commitment to safely managing the behaviour of vulnerable students 	√	
<ul style="list-style-type: none"> An ability to give effective feedback 	√	
<ul style="list-style-type: none"> Experience of working with a multi-professional team 		√
<ul style="list-style-type: none"> Good understanding of curriculum issues across the whole range of subjects of the National Curriculum 	√	
Qualifications & Training		
<ul style="list-style-type: none"> A degree and QTS 	√	
<ul style="list-style-type: none"> Relevant qualifications for the specific service/sector 		√
<ul style="list-style-type: none"> Willingness to work towards further qualifications as required group induction training on commencement. 	√	
Other		
<ul style="list-style-type: none"> Commitment to the mission, vision and values of the organisation 	√	
<ul style="list-style-type: none"> Driving licence 		√