



## Job Description

**POST:** Outdoor Learning Instructor

**SCHOOL:** Manor House School

**PAY RANGE:** Up to £28,000

### Job Purpose

As a member of the teaching team, you will be motivated by your belief that every child can achieve and reach their potential. Whilst previous experience of working in an SEN environment would be desirable, excellent teaching and delivery skills and the right motivation, personal qualities and levels of resilience are just as important.

To help enhance learning opportunities for our young people, we now have an opportunity for an instructor/teacher to join our close-knit team. You will be delivering inclusive, responsive and innovative teaching and learning. You will constantly strive to produce outstanding/good teaching and learning at all times to ensure that all learners succeed. Under the reasonable direction of the Senior Leadership Team, you will carry out the professional duties of a school instructor/teacher as set out in the current school policies.

You will teach in accordance with the ethos, organisation and policies of the school as a fully committed member of the teaching team and as detailed in the specific duties and core standards below.

### **Areas of Responsibilities & Key Tasks**

#### **Teaching & Learning**

- Be responsible for the learning and the achievement of all young people in the classes, ensuring equality of opportunity for all;
- Planning and preparing schemes of work, medium term plans and lesson plans;
- Create a purposeful learning environment;
- Teaching, according to individual educational needs
- Deliver engaging and motivating lessons informed by well-grounded expectations of learners and designed to raise levels of progress;
- Know how to make effective personalised provision/effectively provide differentiated tasks for those they teach;



- Have high expectations of young people including a commitment to ensuring that they can achieve their full potential both in education and in life skills and to establishing fair, respectful, trusting, supportive and constructive relationships with them;
- Use assessment as part of their teaching to diagnose learners' needs, set realistic and challenging targets for improvement, and plan future teaching.
- Deliver exciting and innovative learning and undertake assessment using a broad range of methods, taking full responsibility for the success of own learners, developing a personalised and holistic learning approach in all lessons.
- Ensure all outside visits are risk assessed and planned efficiently and to a high standard, including understanding the needs of the young people you are taking, before leaving the school site
- Utilise the teaching environment onsite and develop the outdoor learning classroom.

#### **Assessment, Recording & Reporting**

- Providing or contributing to oral and written assessments, reports and references relating to individual young people and groups of young people except in instances where to do so might be regarded as compromising a teacher's own position;
- Give young people regular feedback and encourage them to respond to the feedback, reflect on progress and their emerging needs
- Set a vision and targets for young person success;
- Assessing, recording and reporting on the development, progress and attainment of young people;
- Make effective use of an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives and monitoring learners' progress and levels of attainment;
- Track progress, regularly monitor reports on progress, identify and deliver interventions where appropriate;
- Know a range of approaches to assessment, including the importance of formative assessment;
- Know how to use reports and other sources of external information related to assessment in order to provide learners with accurate and constructive feedback on their strengths, weaknesses, attainment, progress and areas for development, including action plans for improvement;

#### **Strategic Direction and Development of the School**

- Support the Leadership Team to set vision and direction for the school;
- Contribute to the life and community of the school in all of its aspects.



- Establish and maintain a positive learning environment in which the young people's behaviour is well managed and within which social, emotional and learning needs can be met within a supportive framework.
- To promote the social and emotional development of children through positive approaches that encourage appropriate relationships and the development of self-esteem.

### **Behaviour Management**

- Have the ability to identify and de-escalate potential problems before they escalate and be able to develop strategies to promote the positive behaviour of young people;
- Hold positive values and attitudes and adopt high standards of behaviour in their professional role;
- Manage learners' behaviour constructively by establishing and maintaining a clear and positive framework for discipline, in line with the school's behaviour policy;
- Maintain the school's system of rewards and consequences, which is understood and appreciated by young people and parents;
- Promote learners' self-control, independence and cooperation through developing their social, emotional and behavioural skills.
- Pupil Care & Welfare
- Be familiar with and supporting all staff in following the school's safeguarding policy;
- Be aware of, and comply with, current policies and procedures relating to child protection; health & safety; confidentiality and data protection, reporting all concerns to the appropriate person;
- Know how to identify and support children and young people whose progress, development or well-being is affected by changes or difficulties in their personal circumstances, and when to refer them to colleagues for specialist support.

### **Other**

- Maintain a positive and professional relationship with parents/carers and social workers for all young people in class.
- Have a commitment to collaboration and co-operative working where appropriate;
- Provide cover by supervising and teaching any young people, whose teacher is unavailable;
- Engage actively with the annual performance management review process, in accordance with the school's policy;
- Monitor and evaluate the curriculum offered and review appropriate planning, assessment, record keeping and reporting procedures, subject improvement plan, subject policy as and when requested;



- Participate in any relevant meetings/professional development opportunities at the school, which relate to the learners, curriculum or organisation of the school including pastoral arrangements and assemblies;
- Perform any reasonable duties as requested by the Head teacher or member of the Senior Leadership Team.

## Job Specification

### Essential

- A deeply held conviction that every child can achieve and reach their potential;
- The belief that all children deserve a life of choice and opportunity;
- Ability to be adaptable in a fast-paced extremely environment;
- Commitment to the safeguarding and welfare of all children;
- Excellent classroom practitioner;
- Excellent team player;
- Ability to work successfully with young people with challenging behaviour;
- High expectations of others;
- Resilience;
- Ability to work on own initiative;
- Willing to undertake training;
- The courage and conviction to make a difference;
- The ability to listen and communicate effectively;
- Full Driving License

### Desirable

- Qualified to degree level
- QTS or other equivalent teaching qualification
- Experience of working with young people from challenging backgrounds;
- Experience of working with young people with a plethora of needs
- Evidence of continually improving the outcomes of young people;
- Constant deep reflection which leads to personal growth and better pupil outcomes;
- Sustain energy, optimism and motivation in the face of pressure and setbacks;
- Stay calm in difficult situations and maintain clarity of vision;
- Support the team and be aware of others' levels of resilience in different situations;
- Commitment to on-going improvement and learning;
- Evidence of ability to plan strategically.