



Groveside School

Leader of Personal Development and Wellbeing

Up to £42,000

CANDIDATE INFORMATION PACK



Groveside School is fully committed to safeguarding and promoting the welfare of children and young people.

This position requires an enhanced DBS disclosure and satisfactory references in line with our Safer Recruitment checks.

QTS is desirable but not essential for this position. Please note that Outcomes First Group does not provide sponsorship for employment visas.

Leader of Personal Development and Wellbeing

- Leader of Personal Development and Wellbeing
- We are looking for an outstanding classroom practitioner to join our amazing team. The successful candidate will be passionate about teaching and learning and will have the ability to motivate pupils and develop staff in a team which prides itself as being collaborative and supportive.
- You will be able to inspire effective teaching and learning within the classroom and beyond as our small school flourishes in the coming years. You will understand the importance of data as a tool to track pupil progress and will identify a wide range of evaluation strategies to lead the development of Personal Development and Wellbeing across the school.
- The ideal candidate will:
 - Be an inspirational practitioner looking to lead and develop Personal Development and Wellbeing for all pupils.
 - Be a person who thrives in a fun, yet challenging environment.
 - Have experience of teaching and working with pupils with SEND.
 - Have a proven track record in raising standards and a good understanding of school improvement.
 - Have a passion for building strong relationships with young people through restorative working.
 - Be resilient and approachable.
 - Be a good communicator who is able to inspire and motivate pupils but also who can remain calm under pressure and have a sense of humour.
 - Be creative in your teaching and strive to bring out the best in pupils.

Job Description

In addition to the responsibilities of classroom practitioner, you will also undertake the following duties and responsibilities:

- To plan, deliver and teach individual pupils or small groups, in accordance with the School's Curriculum framework and related policies.
- To monitor, record and report on pupil progress.
- To contribute to and help implement developments that relate to the School Development Plan.
- To promote, in line with Company policies, the physical, educational and moral development of the pupils.
- To contribute to the development and implementation of an environment and programme of learning for the individual pupil to ensure progression at an appropriate and satisfactory rate.
- To lead the planning, development, implementation, assessment, recording and reporting of Personal Development and Wellbeing across the school, including PSHE and enrichment activities, as agreed with the Head Teacher.
- To devise, implement and review individual education plans, individual behaviour plans and other relevant individual plans in conjunction with other staff.
- To organise the classroom, its resources, pupil groupings and displays to provide a stimulating learning situation appropriate for pupils.

- Adequately plan to ensure the safety of pupils, in line with risk assessments, while both on and off site.
- To ensure Learning Support Assistants/Tutors/Instructors and care staff (where necessary) are well briefed and able to produce appropriate and effective resources/teaching aids.
- Work with and manage challenging behaviour, enabling pupils to develop from needing external control, to developing self-control.
- To play a full part as a member of the school's multi-professional team, ensuring effective working relationships with colleagues.
- To maintain regular communication both informally and in meeting times, ensuring the individual needs of the pupil are being met effectively.
- To ensure that the available equipment and resources are used, stored and maintained efficiently.
- To make, use and keep records in accordance with Company policies and procedures and standards set by the Regulatory Body.
- To keep up to date with developments in Personal Development, Wellbeing, PSHE and educational practice.
- To ensure that all relevant education policies and procedures are implemented in full.
- Safeguard all pupils and ensure their safety and wellbeing.
- Communicate effectively with care staff to ensure a consistent approach and to provide a daily link between School and Home.
- Liaise with staff from other departments to provide a consistent approach to all aspects of pupil education and care.
- Maintain regular communication and liaison both informally and in meeting times, ensuring a consistent approach to education and care of pupils.
- To coordinate and oversee the school's Personal Development programme, ensuring high-quality opportunities that promote pupils' personal growth, wellbeing, independence and preparation for adulthood.
- To support colleagues in the delivery of Personal Development and PSHE across the curriculum.

All school staff are expected to:

- Meet the relevant professional standards applicable to the role, including the Teachers' Standards where appropriate, in addition to the job description detailed in this document.
- Work towards and support the school vision and current school objectives as outlined in the School Development Plan.
- Support and contribute to the school's responsibility for safeguarding pupils.
- Work within the school's health and safety policy to ensure a safe working environment for staff, pupils and visitors.
- Work within the Diversity Policy to promote equality of opportunity for all pupils and staff, both current and prospective.
- Maintain high professional standards of attendance, punctuality, appearance, conduct and positive, courteous relations with pupils, parents and colleagues.
- Engage actively in the performance review process.
- Undertake other reasonable duties related to the job purpose required from time to time.

This job description should be seen as enabling rather than restrictive and will be subject to regular review.

Person Specification

Qualifications and Training	Essential	Desirable
Relevant Teaching Qualification (QTS)		✓
Willingness to work towards further qualifications as required	✓	
Undertake relevant group induction training on commencement	✓	
Experience		
Experience of work with autistic spectrum disorders and/or challenging behaviour		✓
Experience of work within an education setting	✓	
Experience of planning, delivering and teaching lessons	✓	
Skills, Knowledge and Aptitudes		
Ability to work independently and as part of a team	✓	
Effective communication skills, verbal and written	✓	
Ability to record information accurately	✓	
Good organisational skills	✓	
Ability to deal with complex and challenging behaviour	✓	
Ability to demonstrate empathy	✓	
Good IT skills	✓	
Ability to tailor teaching and learning to the needs of individual pupils	✓	
Ability to lead and coordinate effectively	✓	
Other		
Commitment to the values of the organisation	✓	
Driving Licence	✓	