



Job Title: Group FP&A Analyst – Reporting & Insights

Location: Manchester Group Head Office, Hybrid working – 1–2 days in the office

Reports to: Group FP&A Manager

Accountable to: CFO

Job Purpose

This role sits within the Group FP&A function and is responsible for supporting the development and delivery of high-quality reporting, performance analysis and business insight across the Group. The role will combine strong analytical capability with strong communication skills to provide meaningful insight, support decision-making and help translate financial and operational performance into clear and actionable recommendations.

The successful candidate will have experience in developing reporting that not only explains what has happened but tells the story behind the numbers and highlights the opportunities and risks that matter most to the business.

Key Responsibilities:

Reporting & Performance Insights

- Lead the production of weekly, monthly and quarterly Group reporting packs.
- Analyse financial and operational performance against budget, forecast and prior year.
- Identify key performance drivers, risks and opportunities and communicate these clearly to stakeholders.
- Develop concise and insightful commentary that explains performance and highlights key actions required.
- Monitor and report key KPIs across the Group, ensuring consistency and accuracy.
- Work with regional finance teams to ensure consistency in reporting methodologies, assumptions and KPI definitions.

Reporting Development & Automation

- Develop and improve reporting packs, dashboards and scorecards across the group.
- Work closely with Business Intelligence teams to automate reporting and improve accessibility of data.
- Create new reporting outputs that improve the visibility of business performance and support enhanced decision-making.
- Continuously improve reporting processes and visualisation standards ensuring reporting outputs remain relevant, insightful and aligned to strategic priorities.

Presentations & Storytelling

- Prepare high-quality PowerPoint presentations for Finance Leadership and Executive stakeholders.
- Support the preparation of Board, Executive and Investor reporting packs, ensuring clear communication of financial and operational performance.



- Translate complex financial and operational information into clear and engaging narratives.
- Support preparation of budget, forecast and performance review presentations.
- Develop meaningful visualisations and reporting outputs that focus stakeholder attention on key performance issues.

Stakeholder Engagement

- Build strong working relationships across Finance, BI and operational teams.
- Support senior stakeholders with reporting and performance insight requirements.
- Communicate complex information clearly and confidently to both finance and non-finance audiences.
- Promote a culture of accountability through robust reporting and analysis.

Budgeting, Forecasting & Planning Support

- Support annual budgeting, quarterly forecasting and long-range planning processes.
- Monitor actual performance against forecast and plan, identifying variances and supporting actions to improve performance and forecast accuracy.
- Assist in maintaining planning and forecasting models used by the wider Group FP&A team.
- Support ad-hoc analysis and business performance reviews.

Person Specification

- Experience within FP&A, commercial finance, management reporting or performance analysis within a fast-paced, multi-entity environment.
- Advanced Excel skills, including large dataset manipulation, reporting and performance analysis.
- Strong PowerPoint and presentation skills, with excellent written communication and financial storytelling skills.
- Experience producing monthly reporting and performance analysis.
- Ability to present complex information in a clear and engaging manner.
- Analytical mindset with strong attention to detail, balanced with the ability to see the bigger picture.
- Excellent communication and interpersonal skills, with confidence in engaging stakeholders at all levels.
- Hands-on and adaptable, with the ability to thrive in a scaling, fast-moving environment.
- Experience with ERP systems, Power BI or similar tools is advantageous.
- Professional finance qualification (e.g., CIMA, ACCA) preferred but not essential.